

# THE PERCIVAL GUILDHOUSE

## ANNUAL REPORT 2023 - 2024



**St. Matthew's Street,  
Rugby, CV21 3BY**

**[www.percival-guildhouse.co.uk](http://www.percival-guildhouse.co.uk)**

**Email [contact@percival-guildhouse.co.uk](mailto:contact@percival-guildhouse.co.uk)**

**Tel: 01788 542467**

**Registered Charity No 528782**

## **ANNUAL REPORT 2023-2024**

1. Chairman's Statement
2. Centenary Committee Chairman's Report
3. Report of the Executive Committee
  - 3.1 Review of the Year
    - 3.1.1 Objectives and Policies
    - 3.1.2 Public Benefit
  - 3.2 Centre Manager's Report
    - 3.1.3 Enrolments
    - 3.1.4 Enrolment of New Students
    - 3.1.5 Fee Remission
    - 3.1.6 Clubs & Groups
    - 3.1.7 Friends of PGH
    - 3.1.8 Community Links
    - 3.1.9 Communications
4. Treasurer's Report
  - 4.1 Review of the Financial Year 2023-2024
    - 4.1.1 Grants
    - 4.1.2 Donations & Fundraising
    - 4.1.3 Investments
  - 4.2 Fundraising Events
    - 4.2.1 Christmas Fair
    - 4.2.2 Prize Club
    - 4.2.3 Plant Sale
    - 4.2.4 Book sales
    - 4.2.5 Miscellaneous Fundraising
5. Our People
  - 5.1 Staff
  - 5.2 Tutors
  - 5.3 Volunteers
6. Other Ways You Can Help
  - 6.1 Online Shopping
  - 6.2 Website Donations Button

Appendices

Statement of Accounts

Course Statistics

## **2023-2024 ANNUAL REPORT - THE PERCIVAL GUILDHOUSE**

### **1. Chairman's Statement**

The Percival Guildhouse has struggled financially due to COVID-19 and the resulting change in people's behaviour. For the year to end July 2024 we had a net financial deficit of more than £30k. This was an improvement against the deficit of £44k in the previous year, but only because of a donation of £15k. The cumulative loss has depleted our cash balances to a very worrying level.

Our current projections are that we will run out of cash before the end of the Summer term 2025. This will mean that The Percival Guildhouse would close for business in its Centenary year.

The ultimate salvation for the Guildhouse can only come from an appreciable increase in student numbers and classes. We must increase the number of students per class in 50% of cases and restore the number of courses we run per term. These have dropped by 40%. The impact on our bottom line of decline in both cases has been devastating. In the Summer of 2024, we deployed new methods of promoting courses and trying to increase awareness of the Guildhouse. We have offered new classes, including introducing early evening sessions for the first time. In the coming Spring term, we are going to offer more classes, some running for fewer weeks and more Saturday workshops which, we believe, can be valuable tasters for our full-term courses.

We urgently need all students and tutors to promote the courses offered at the Guildhouse. Word of mouth is far and away our most effective means of boosting numbers and spreading the word is an endeavour in which each and every student can share.

The path to rebuilding numbers to sustainable pre-pandemic levels involves connecting with a range of different organisations, reassessing the market in which we operate, taking stock of changing working and retirement patterns and more. The Trustees are actively engaged in all of this work. At the same time, it has always been the case that Guildhouse activities have been underpinned by grant support. We are grateful to the Westham House Fund, for example, for its continued backing which enables us to offer subsidised courses to those on means-tested benefits. We are constantly looking for and applying to different grant providers, supporting these applications with our much-revised Strategic Plan which lays bare our circumstances but also demonstrates the unique offering of the Guildhouse.

I am grateful to the Trustees who have shown great commitment to the Guildhouse in the past and perhaps particularly during the pandemic. Trustees have had to be fairly hands on in support of the Centre Manager and her team. However, Trustee numbers have fallen for a variety of reasons. There is a particular need for help with fundraising and developing the curriculum. We would very much welcome students and tutors with experience in these areas to provide help, either as Trustees or as active members of a team working on these.

**Rob Close**



## **2. Centenary Committee Chairman's Report**

The Centenary Committee is only too aware of the fragile nature of the Guildhouse's finances and that everyone's focus has to be on its survival.

Against that background the committee has been working towards developing a programme of modest, but appropriate, events to be held in 2025, culminating in a celebratory event on the actual 100th anniversary, 29<sup>th</sup> September, 2025.

Proposed events include:-

- a local schools creative writing competition inspired by the theme, 'The Time Machine' – 100 years of the Guildhouse.
- an Arts & Crafts exhibition and Guildhouse Archives display to be held 2<sup>nd</sup>-16<sup>th</sup> June in Rugby Art Gallery & Museum
- a celebratory Tea Party to be held in the Guildhouse in the summer
- a number of social evenings celebrating the cultures of France, Italy and Germany with appropriate food and music
- participation in the National Heritage Weekend in September displaying, amongst other artefacts, items from our recently-collated archives.

Whilst this programme will be cost neutral and potentially generating income, its taking place will depend entirely on the financial situation of the Guildhouse at the time.

**David Dove**

## **3. Report of the Executive Committee**

The Executive Committee (EC) is comprised of those Trustees elected at the AGM plus any others co-opted throughout the year and with the Centre Manager as an ex-officio member. The EC is primarily responsible for the good governance of the Charity, its strategic direction, its financial sustainability, the maintenance of the building and the safety of all of its users.

The EC met throughout the year continuing to manage the financial situation, support the Centre Manager and progress plans for the Guildhouse to be a sustainable going concern.

### 3.1 Review of the Year

People are the driving force and lifeblood of The Percival Guildhouse in every part of the organisation. The overwhelming support, loyalty and passion evident at the last AGM served as a boost and a challenge to Trustees, then mid-way through the year being reviewed here.

The Trustees, who were already confronting the reality of the Guildhouse's post-pandemic position, have been fully focused on strategic actions to secure its future.

This has included development and implementation of new strategic and marketing plans. Relationships with Rugby Borough Council have grown with meetings with key councillors following the May elections and with senior officers, including those with staff responsibility with a view to them encouraging council employees to join courses.

Our relationships with Rugby School have deepened since Dr Neil Hampton, CEO of Rugby School Global Group, chaired the last AGM. He was impressed and affected by the strength of feeling demonstrated at that meeting. He has visited us since and has held meetings with the Chairman and Secretary of Trustees. In tandem, senior staff from the School have provided professional advice and assistance ranging from helping us organise our extensive archives (more later) to discussions around marketing and event opportunities.

Rugby First has helped us ensure that we embrace all opportunities to raise our profile by participating in town events. We continue to forge separate relationships with businesses equally committed to reviving the town centre.

For varying personal reasons, Trustees Ralph de la Croix, Steve Becker and our then chairman, Carin Jackson resigned during the year. Each played a distinct part in promoting the survival of the Guildhouse. They have our thanks for their unselfish contributions. The Trustees welcomed to the EC Rachel Doughty, a multi-disciplinary artist and tutor at the Guildhouse who also runs her own Community Interest Company focused on working with disadvantaged individuals and groups, and marketing specialist Tracey Saunders, who has since resigned (October 2024).

With sadness we mark the passing of one of our vice presidents, Anne Lewis-Jones. Anne's association with the Guildhouse went back to the 1950s. She had been an EC member and Social Club Secretary, a tutor of history and craft courses, and represented us at the Education Centres Association, a national body promoting lifelong learning. Stalwart supporter, Herbert "Roy" Barnes, also died during the year leaving the Guildhouse a generous £15,000 legacy. A memorial bench is to be installed in the inner Guildhouse garden area with a plaque recording his support and that of others.

Front-of-house "fixture" Prabha Mistry retired in November 2023 after 26 years with us. No visitor to the Guildhouse will have escaped her good-humoured determination to raise funds either via the prize draw, plant sale or other event. She has the thanks of all Trustees for her years of service. In her stead, we have welcomed Lorraine Rosser to the admin team.

With eyes fixed firmly on the future, we've been inspired by the history that's been uncovered during the exploration and categorisation of our extensive archives. Led by Trustee, Liz Pichon, our archives, recognised as of national significance, are gradually being turned into a resource capable of display and use as an education tool. Our aim is to have them in shape for the Centenary.

Elsewhere in this report you will read about volunteer-led fundraising events, with tutors and students banding together, of the Aspinall Lounge refurbishment, 90% of which was achieved by Trustee and volunteer effort, of long-term supporters donating regularly or leaving precious financial legacies. Every action exemplifies the dedication of individuals and their importance to the life of the Guildhouse.

### 3.1.1 Objectives and Policies

The Charity's objective is the advancement of the education of adults in the Rugby area.

This objective is achieved principally by the provision of:-

- A centre of activity known as The Percival Guildhouse
- Adult education courses run by self-employed tutors in a wide range of subjects in our own, other premises and online.

Our policy is to comply with all relevant legislation and regulations and to provide a welcoming and inclusive environment for all.

### 3.1.2 Public Benefit

The Trustees have read and understood the Charity Commission guidance on public benefit. They consider that The Percival Guildhouse, whose charitable purpose is the advancement of education of adults in the Rugby area by the provision of an adult education centre, demonstrates public benefit by providing courses including the arts, languages, history, exercise and crafts which are available to all adults. It also provides public benefit as it is more than just a centre of education. It is a community of people who meet and make new friends in a warm, welcoming and safe environment so reducing loneliness and social isolation.

### **3.2 Centre Manager's Report**

The Guildhouse continues to suffer from the impact of the COVID-19 pandemic. Enrolments are still only 60% of pre-pandemic numbers. We have significantly increased our marketing activities to raise our public profile including direct leafleting to target 11,000 homes in the town and surrounding villages, leaflet placement in public access points within a 20-mile radius of Rugby and, for example, a 30-minute interview on Rugby Hospital Radio - a very captive audience. During this year we have expanded our provision holding courses in West Haddon, in Northamptonshire, delivering weekly watercolour classes and Saturday Workshops. We are also grateful to the editors of a host of village and parish newsletters for their support in carrying regular articles about Guildhouse courses.

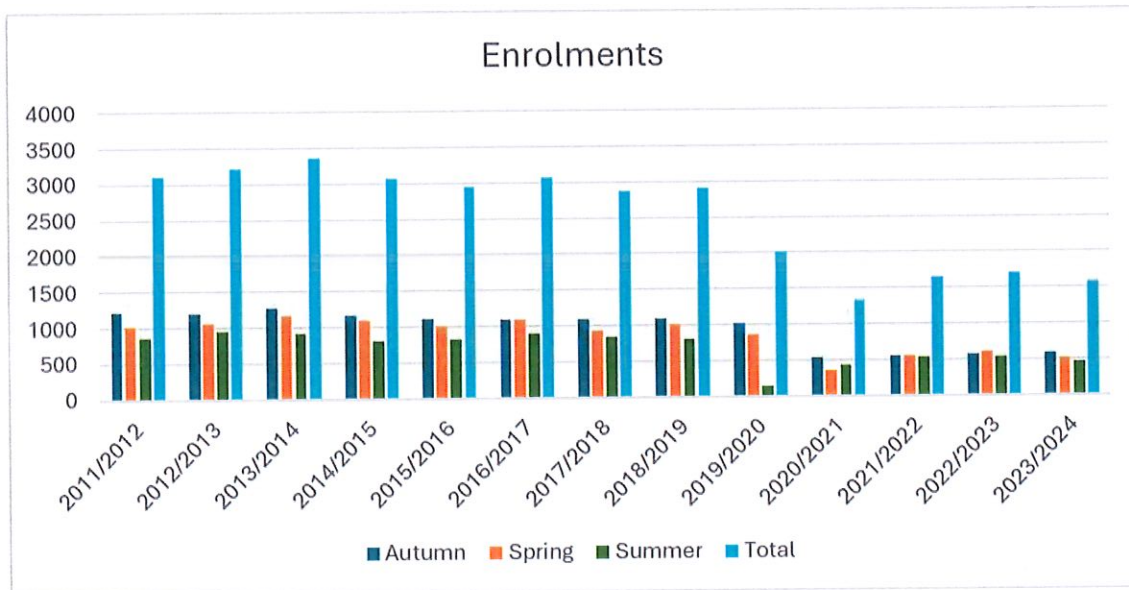
In September 2023, as part of National Heritage Day, we were visited by the Mayor of Rugby, Councillor Maggie O'Rourke. She was taken on a guided tour of the Guildhouse and briefed on our history and the wide range courses and dayschools we offer today.

Afterwards, she commented: "Heritage Open Day shone a light for me on all the treasures we have in Rugby, places such as the Guildhouse which have a fascinating past but also remain a very active and vibrant part of Rugby's story today." Now part of the ruling group on Rugby Borough Council, Councillor O'Rourke has continued to promote the Guildhouse, as has the new MP for Rugby, John Slinger. We are grateful for their public affirmation.

We were delighted to unveil our newly-refurbished lounge completed thanks to volunteer labour, chiefly that of then Trustee Steve Becker, and funded by a grant from Hinckley and Rugby Building Society, whose Rugby Branch Manager, Simon Terry, came to the launch.

### 3.2.1 Enrolments

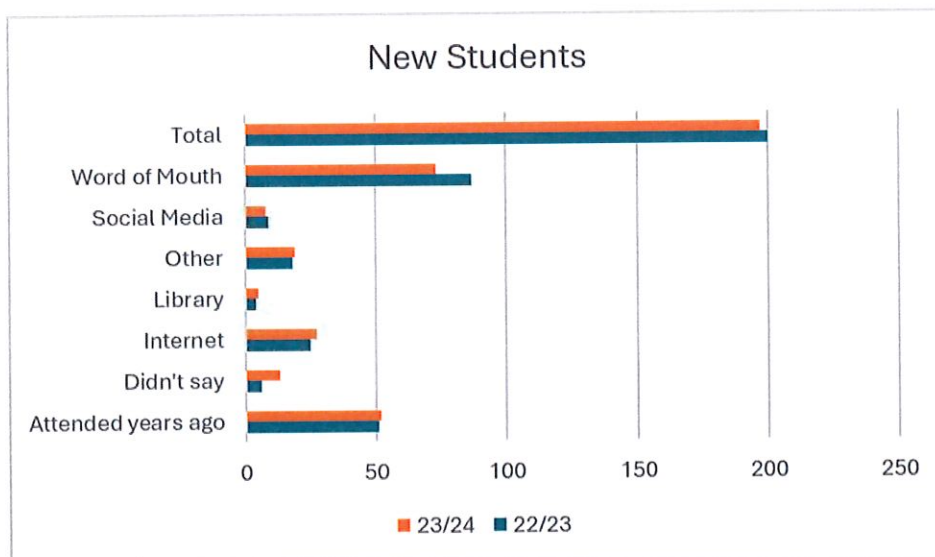
This graph clearly shows the devastating effect of COVID-19 on student numbers. To remain viable, we need an increase of at least 40% in enrolments.



### 3.2.2 Enrolment of New Students

This graph shows that we continue to attract new students and that the main methods of how they hear about us is 'Word of Mouth', with returning students who attended years ago forming the other significant group.

New students are defined as those who had not enrolled on any course during the previous three years. Full details of the classes and their enrolments are included at the end of this report.



### 3.2.3 Fee Remission

In furtherance of our charitable objectives fee remission was again available to students who are in receipt of certain means-tested benefits. During 2023-2024 the discount was set at 60% of the full fee. As a result, the cost was £3,567 (58 remissions) which was covered in part by the grant of £3,000 from the Westham House Fund. We are extremely grateful to the Fund for its continued support.

### 3.2.4 Clubs and Groups

This year the Bridge Club, the Knitting Group and the Gardeners Guild continued to meet in the Guildhouse.

### 3.2.5 Friends of PGH

In June we introduced a new fundraising initiative 'The Friends of The Percival Guildhouse'. For an annual fee the 'Friend' is entitled to priority booking for courses in the Autumn term, three free drinks and access to the Wi-Fi code. The amount raised was £1,320 which equates to 88 'Friends'. We continue to add to the benefits offered under this scheme.

### 3.2.6 Community Links

Both our students and the people of Rugby are extremely fortunate that in exchange for allowing public access, the Borough Council maintains the Guildhouse gardens as a pleasant, green oasis in this built-up corner of the town.

The Strategic group focusing on growing student numbers has had several meetings with stakeholders at Rugby Borough Council, the Community Development Group, Rugby First and representatives at Rugby Art Gallery and Museum.

### 3.2.7 Communications

We continue to print and distribute brochures each term, in addition to promoting all courses via our website, all social media channels and the wider media. In this year a total of 3,000 printed brochures were issued. We have increased our social media activity, purchasing the scheduling technology, 'Hootsuite', to enable us to co-ordinate our output via Facebook, Instagram and X and schedule posts to go out at times when potential students are most likely to see them. Our following is building but we really need all supporters and students with a social media account both to follow and to share Guildhouse posts. This would amplify our output and help us reach important new audiences. We have also registered our building on Venue Finder for our Room Hire offering and as a possible film location.

**Sarah Gall**



## **4. Treasurer's Report**

### **4.1 Review of the Financial Year 2023-2024**

A statement of Financial Activities is appended to this report.

The principal continuing sources of income are class fees and room rentals. Income from these sources for the year was £148,475 compared with £145,492 for the previous year.

In common with the last three years these income levels have still not yet recovered to those of earlier years prior to the COVID-19 pandemic.

On the expense side, tutors' fees and class expenses reduced from £85,352 to £77,579.

The overall financial result for the Guildhouse has been another substantial deficit for the year of £30,679, despite the efforts made to secure some grants and donations, as noted below.

On the face of it this might appear to be a reduction of the deficit for the previous year but we were fortunate in receiving an unexpected legacy of £15,000 which means that the core deficit was, in reality, again over £40,000. It cannot be stressed too strongly that this situation cannot continue and has put the Guildhouse in a dire situation going into the current year ending 31 July 2025.

Be assured, however, that our Trustees have been striving to improve our ongoing finances, but above all an increase in class attendances is vital.

#### **4.1.1 Grants**

We received total grants of £5,000 compared with £11,360 in the previous year. These consisted of £3,000 from the Westham House Fund, which enabled us to offer fee remissions, and £2,000 from the Sir Edward Boughton Long Lawford Charity. All grants received are set out in note 3 of the Statement of Financial Activities.

#### **4.1.2 Donations and Fundraising**

Generous donations from a number of individuals and the proceeds of fundraising activities have been used to help with the cost of operating and maintaining the Guildhouse. For a self-financing organisation this makes a tremendous difference, especially so in recent years. A summary of these items can be found in notes 2 & 6 attached to the Statement of Financial Activities.

The Percival Guildhouse raises funds from donations and, in normal circumstances, from fundraising events, such as the Christmas Fair. The Guildhouse is registered with the Fundraising Regulator and does not outsource fundraising to external organisations. The Charity has no other fundraising requiring disclosure under s162A of the Charities Act 2011.

#### 4.1.3 Investments

We have cash of £34,761 in a savings account, albeit paying a low rate of interest. The Trustees kept the investment policy under review throughout the year.

#### 4.2 Fundraising Events

The money raised from our fundraising events during this year made an important contribution to our general funds once again. Our thanks go to all of our members who continued to support our efforts so generously.

##### 4.2.1 The Christmas Fair

Our Christmas Fair in 2023 produced an outstanding result of £2,545.52.

##### 4.2.2 The Prize Club

The Prize Club generated income of £1,320 for the Guildhouse.

##### 4.2.3 The Annual Plant Sale

The Plant Sale raised £530, plus £77.50 gifted by one of our students for proceeds from their tomato plants.

##### 4.2.4 Book Sales

During the year we continued to sell donated books and raised £453.31.

##### 4.2.5 Miscellaneous Fundraising

During this year our students became more inventive and started selling homemade jams which proved very popular. We also held two enjoyable events - a Literary Afternoon and an Italian Evening. These events were very popular and together raised £1,140 towards our general funds.

**David Thomson**

### 5. Our People

#### 5.1 Staff

Our small team of part-time staff continues to be committed, flexible and hardworking. They contribute to the Guildhouse being a friendly and pleasant environment for students and tutors alike. We are very grateful to all our staff, administration and caretaking, for their much-valued contribution. During the year Prabha Mistry, one of our administrators retired after 26 years of service. We marked the occasion with an enjoyable, very well attended retirement party which gave us all an opportunity to thank Prabha for her hard work and contribution to the Guildhouse. Prabha stayed on until she could hand over the reins to our new administrator, Lorraine Rosser, who has embraced her new role with us.

## 5.2 Tutors

We have a loyal, committed, and professional team of tutors who are a huge and essential part of our successful programme. We are always looking for new subjects and new tutors to enable us to continue to expand, refresh and maintain variety in our programme.

## 5.3 Volunteers

As a charity we rely on our volunteers, be they trustees, evening stewards, fundraisers or brochure deliverers. Their support helps us keep our costs down. They also make a very real contribution to, and are at the heart of, the success of the Guildhouse. We can never have too much of such support.

# 6. Other Ways You Can Help

## 6.1 Online Shopping Giving

We are grateful to supporters who have nominated the Guildhouse as their chosen charity while shopping online via easyfundraising. This site makes a donation to us with each shop, at no cost to the shopper.

## 6.2 Donations Website Button

Direct donations to the Guildhouse are always very much appreciated and valued. We are linked with CAF (Charities Aid Foundation) to enable us to take donations online via our website. At just the click of a button donations can be made simply, including Gift Aid, with both the donor and the Guildhouse receiving notification that the transaction has been completed successfully.

1. Statement of Compliance

**This report complies with the requirements of the Charity Commission's Statement of Recommended Practice 2005 for Charities.**

Approved by the Trustees and signed on their behalf

By: \_\_\_\_\_

*Rehman Choe*

On: \_\_\_\_\_

*9/11/2024*

APPENDICES

- I. REFERENCE AND ADMINISTRATIVE INFORMATION
- II. STAFF LIST
- III. STATEMENT OF ACCOUNTS
- IV. COURSE STATISTICS

APPENDIX I  
**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>President</b>	Mr Gareth Parker Jones, Headmaster of Rugby School		
<b>Vice Presidents</b>	Mr D. Dove Mr J. Lawton Mr M. J. Beare	Mrs A. Lewis-Jones (died June 2024) Mr M. J. Brice	Mr P.H. Elliott Mr T.P Cowhig Mrs S. Winterton
<b>Executive Committee</b>	(The Trustees of the Percival Guildhouse)		
<b>Honorary Officers</b>	Chairman  Treasurer Secretary	Mr Rob Close (from March 2024) Mrs Carin Jackson (resigned March 2024) Mr David Thomson Ms Clare Turnbull	
<b>Trustees</b>	Mr Peter Reaney Mrs Elizabeth Pichon Ms Rachel Doughty Mr Ralph de la Croix (resigned November 2023) Mr Stephen Becker (resigned April 2024) Dr Anjna Chouhan (resigned September 2024) Ms Tracey Saunders (resigned October 2024)		
<b>Trustees of the Property</b>	The Official Custodian for Charities		
<b>Bankers</b>	Royal Bank of Scotland, Drummond House (AO) Branch, Gogarburn, 175 Glasgow Road, Edinburgh, EH12 1HQ		
<b>Insurance Brokers</b>	Towergate MIA, Kings Court, London Road, Stevenage,SG1 2GA		
<b>Independent Examiner</b>	Cottons Accountants, Chestnut Field, Rugby, CV21 2PD		
<b>Registered Name &amp; Address</b>	The Percival Guildhouse, St Matthew’s St, Rugby, CV21 3BY		
<b>Charity Registration Number</b>	528782		
<b>Governing Document</b>	The Percival Guildhouse is governed by its constitution adopted at the Annual General Meeting on 3 <sup>rd</sup> March 2006. It is constituted as an unincorporated association of its members.		



## APPENDIX II

### **STAFF LIST**

<b>Office Staff:</b>	
Centre Manager	Mrs Sarah Gall
Administrator and Bookkeeper	Mrs Fiona Pedley
Administrator	Mrs Prabha Mistry (retired November 2023) Ms Lorraine Rosser
<b>Caretakers</b>	Mrs Tatjana Sentereva Mr Joaquim Batista Da Silva

# THE PERCIVAL GUILDHOUSE

## STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> JULY 2024

Charity Registration No: 528782

The Percival Guildhouse

Statement of Financial Activities for the Period 1 August 2023 to 31 July 2024

	Notes	Unrestricted £	2024 Total Funds £	2023 Total Funds £
<b>Incoming Resources</b>				
Donations & legacies	2	25,165	25,165	3,342
Grants & sponsorship	3	5,000	5,000	11,360
Class Fees & Hire of Rooms	4	148,475	148,475	145,492
Other Income from Charitable Activities	5	5,895	5,895	6,139
Fund Raising Activities	6	6,951	6,951	6,046
Interest Receivable		1,063	1,063	678
Other Incoming Resources	7	<u>187</u>	<u>187</u>	<u>92</u>
<b>Total Incoming Resources</b>		<b>192,736</b>	<b>192,736</b>	<b>173,149</b>
Less: Cost of Fund Raising Activities	6	<u>(878)</u>	<u>(878)</u>	<u>(922)</u>
<b>Net Incoming Resources Available for Charitable Application</b>		<b><u>191,858</u></b>	<b><u>191,858</u></b>	<b><u>172,227</u></b>
<b>Resources Expended:</b>				
Charitable	8	(203,756)	(203,756)	(197,446)
Governance Costs	9	(18,781)	(18,781)	(18,467)
<b>Total Resources Expended</b>		<b><u>(222,537)</u></b>	<b><u>(222,537)</u></b>	<b><u>(215,913)</u></b>
Net Income/(Expenditure) for year		(30,679)	(30,679)	(43,686)
<b>Total Funds brought forward</b>		<b><u>149,231</u></b>	<b><u>149,231</u></b>	<b><u>192,917</u></b>
<b>Total Funds carried forward</b>		<b><u>118,552</u></b>	<b><u>118,552</u></b>	<b><u>149,231</u></b>

The Percival Guildhouse

Statement of Financial Position as at 31 July 2024

	Notes	2024		2023	
		£	£	£	£
Fixed Assets:					
Tangible Assets	12		65,647		71,196
<b>Current Assets</b>					
Stock		240		942	
Debtors	13	7,854		7,742	
Deposits		34,761		34,550	
Cash At Bank and In Hand		<u>13,493</u>		<u>37,242</u>	
		<u>56,348</u>		<u>80,476</u>	
<b>LESS:</b>					
<b>Current Liabilities:</b>					
Creditors & Accruals	14	<u>3,443</u>		<u>2,441</u>	
Net Current Assets			<u>52,905</u>		<u>78,035</u>
<b>Net Assets</b>	15		<u>118,552</u>		<u>149,231</u>
<b>Funds:</b>					
Unrestricted Funds	16		55,829		86,508
Designated Funds	17		<u>62,723</u>		<u>62,723</u>
<b>Total Funds</b>			<u>118,552</u>		<u>149,231</u>

Signed.....

Date.....

R Close

Hon Chairman

For and on behalf of the  
Executive Committee

## 1. PRINCIPAL ACCOUNTING POLICIES

The financial statements of the Charity are prepared in accordance with:

- i) The Charities Act 2022
- ii) The "Statement of Recommended Practice – "Accounting and Reporting by Charities" (revised 2005 and 2008)
- iii) The applicable accounting standards, and
- iv) An historical cost accounting basis.

### a) Class fees and similar income

- i) Class fees receivable and charges for use of premises are accounted for in the period in which the service is provided.
- ii) Class fees receivable are stated after deducting any remission granted from unrestricted funds.

### b) Grants Receivable

Grants receivable are credited to the Statement of Financial Activities in the year for which they are received. Amounts received for future periods are released to incoming resources in the period for which they have been received.

### c) Tangible Fixed Assets

The freehold premises together with its furnishings are capitalised at their original cost and are not depreciated. The original costs of any improvements are not available and have not been capitalised.

The building is insured for a rebuilding value of £3,510,000.

The Charity is responsible for keeping the building in fit and useful condition and these costs are written off as incurred.

### d) Depreciation Policy

Provision for depreciation of other fixed assets is made at annual rates calculated to spread the cost of each asset over its expected useful life. The following depreciation rates are used on a straight-line basis:

i)	Lift	4%
ii)	Office fittings and equipment	10%
iii)	Classroom equipment	20%
iv)	General equipment	10%
v)	Catering equipment	20%

### e) Stock

Stock is carried at its cost value.

### f) Reserves

The General Purpose Fund (free reserves) comprises normal unrestricted funds and is used in accordance with the Charity's charitable objectives at the discretion of the Trustees.

Details of the nature and purpose of the designated funds are set out in the notes to these accounts. (notes 15 and 16)

The Charity has no set policy on transfers between funds, with individual transfers arising as a consequence of specific funding requirements.

Notwithstanding the above, the Trustees had set the following targets with regard to the level of reserves held:

- i. The General Purposes Fund is targeted to be one third of annual turnover (it is currently 29%).
- ii. The Building Renovation Fund is targeted to be 10% of insured rebuilding costs (it is currently 1.5%).
- iii. The Development Fund is from a legacy and is ring fenced for class equipment until gone.

The Trustees believe that the above target ii is reasonable but is not achievable at present and that in light of the recent adverse effects of Covid 19 and price inflation it may take a while for it to be achieved.



2. Donations and legacies	2024	2023
	£	£
Legacies received	15,000	0
Donations and subscriptions	9,473	2,751
Income tax recovered	692	591
	<u>25,165</u>	<u>3,342</u>

### 3. Grants & Sponsorship

Unrestricted  
£

Grants were received during the accounting period as follows:

Sir Edward Boughton Long Lawford Charity	2,000
Westham House Fund	3,000
	<u>5,000</u>

In previous years the Westham House Fund provided a grant of £20,000 towards the cost of maintaining the exterior of the building. This grant was made on the condition that it would be repayable should the property ever be sold and as such is a contingent liability..

4. Class Fees and Hire of Rooms	2024	2023
	£	£
a) Income (net of any fee remission granted)		
i) Class fees	145,721	143,756
ii) From hire of rooms (in accordance with charitable aims)	<u>2,754</u>	<u>1,736</u>
	<u>148,475</u>	<u>145,492</u>
b) Fee Remission granted from Guildhouse Funds	2024	2023
i) Number of students on PGH courses receiving fee remission	58	54
ii) Total amount of fee remission given:	£3,567	£3,949
5. Other Income from Charitable Activities	2024	2023
	£	£
a) Property Rentals:	2,724	2,724
b) Refreshments	<u>3,171</u>	<u>3,415</u>
	<u>5,895</u>	<u>6,139</u>

### 6. Fund Raising Events

The following activities raised funds for the general purposes of the Charity:

Event	Costs	2024 Income	Net	2023 Net
	£	£	£	£
Plant sale		530	530	1,011
Christmas Fair		2,545	2,545	2,071
Italian evening	(106)	793	687	
Christmas Quiz		85	85	106
Book Box		453	453	253
Prize Draw	(772)	2,092	1,320	1,456
Miscellaneous		453	453	227
	<u>(878)</u>	<u>6,951</u>	<u>6,073</u>	<u>5,124</u>

7. Other Incoming Resources	2024	2023
	£	£
Sundry receipts	<u>187</u>	<u>92</u>

## 8. CHARITABLE EXPENDITURE

a) Programme Provision Expenses	2024	2023
	£	£
i) Programme Publicity	7,236	4,163
ii) Tutors Fees & Class Expenses	77,579	85,352
iii) Depreciation	4,892	4,892
iv) Office Staff Wages & Employers National Insurance	50,136	50,123
v) Professional fees	3,152	485
vi) Office Expenses	<u>4,155</u>	<u>5,071</u>
	<u>147,150</u>	<u>150,086</u>
 b) Running and Maintenance Costs for Building	 2024	 2023
	£	£
i) Insurance	4,441	3,798
ii) Repairs, Renewals and Decorations	8,843	5,340
iii) Utilities (Heat, Light, Water, Phone)	10,295	6,602
iv) Care taking and Catering Staff Wages	28,836	27,627
v) Kitchen Expenses	3,025	2,642
vi) Depreciation	382	382
vii) Professional fees	<u>784</u>	<u>969</u>
	<u>56,606</u>	<u>47,360</u>
 Total Charitable Expenditure	 <u>203,756</u>	 <u>197,446</u>

9. GOVERNANCE COSTS	2024	2023
	£	£
a) Office Staff Wages & Employers National Insurance	12,534	12,531
b) Office Expenses	1,039	1,268
c) Depreciation	275	276
d) Insurance	3,938	3,367
e) Professional Fees	131	161
f) Independent Examination Fee	<u>864</u>	<u>864</u>
	<u>18,781</u>	<u>18,467</u>

## 10. EMPLOYEES REMUNERATION

a) Total remuneration for the year amounted to £91,506 (2023 £90,281). No employee earned £60,000 p.a. or more.

b) The employer's national insurance contributions for these employees was £nil

c) The average numbers of paid staff were;	2024	2023
Office Staff:	3	3
Caretaking Staff:	2	2

d) Members of the Office Staff share their duties between:

- Organising and administering the programme in accordance with the charitable aims of the Percival Guildhouse (80% of total) and
- The administration and management of the Percival Guildhouse (20% of total) which is included in Governance costs above.

Their salaries have been apportioned pro rata to these categories.

# 11. TRUSTEES' REMUNERATION AND EXPENSES

No trustee received any remuneration or expenses during the year.

# 12. TANGIBLE FIXED ASSETS

	Property & Original Furnishings	Lift	Office Fittings & Equipment	Classroom Equipment	Catering and other equipment	Total
	£	£	£	£	£	£
Cost						
At 1 <sup>st</sup> August 2023	2,343	68,418	13,058	18,571	20,251	122,641
Additions	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
At 31 <sup>st</sup> July 2024	<u>2,343</u>	<u>68,418</u>	<u>13,058</u>	<u>18,571</u>	<u>20,251</u>	<u>122,641</u>
Depreciation						
At 1 <sup>st</sup> August 2023	0	8,210	9,747	16,399	17,089	51,445
Charge for year	<u>0</u>	<u>2,737</u>	<u>552</u>	<u>1,498</u>	<u>762</u>	<u>5,549</u>
At 31 <sup>st</sup> July 2024	<u>0</u>	<u>10,947</u>	<u>10,299</u>	<u>17,897</u>	<u>17,851</u>	<u>56,994</u>
Net Book Value						
At 31 <sup>st</sup> July 2024	<u>2,343</u>	<u>57,471</u>	<u>2,759</u>	<u>674</u>	<u>2,400</u>	<u>65,647</u>
At 31 <sup>st</sup> July 2023	<u>2,343</u>	<u>60,208</u>	<u>3,311</u>	<u>2,172</u>	<u>3,162</u>	<u>71,196</u>

# 13. DEBTORS

	2024	2023
	£	£
Sundry debtors	1,508	1,834
Prepayments	<u>6,346</u>	<u>5,908</u>
	<u>7,854</u>	<u>7,742</u>

# 14. CURRENT LIABILITIES

	2024	2023
	£	£
Amounts falling due within one year		
Accruals and deferred income	<u>3,443</u>	<u>2,441</u>

# 15. SUMMARY OF NET ASSETS BY FUNDS

	General Purposes £	Designated £	2024 Total £	2023 Total £
Tangible fixed assets	65,647	0	65,647	71,196
Net current assets	(9,818)	62,723	52,905	78,035
	<u>55,829</u>	<u>62,723</u>	<u>118,552</u>	<u>149,231</u>

# 16. UNRESTRICTED FUNDS

	2024 £	2023 £
<u>General Purpose Fund</u>		
Balance at 1 <sup>st</sup> August	86,508	130,194
Net income/(expenditure) for the year	(30,679)	(43,686)
Transfer from Designated Funds	-	-
Balance at 31 <sup>st</sup> July	<u>55,829</u>	<u>86,508</u>

# 17. DESIGNATED FUNDS

	2024 £	2023 £
<u>Building Renovation Fund</u>		
This fund has been set aside by the Trustees out of unrestricted funds for renovations and improvements to the building.		
Balance at 1 <sup>st</sup> August	53,148	53,148
Transfers to General Purpose Fund	-	-
Balance at 31 <sup>st</sup> July	<u>53,148</u>	<u>53,148</u>
<u>Development Fund</u>		
This fund comprises substantial donations received from a member that have been set aside for improving the Guildhouse facilities.		
Balance at 1 <sup>st</sup> August	9,575	9,575
Transfers to General Purpose Fund	-	-
Balance at 31 <sup>st</sup> July	<u>9,575</u>	<u>9,575</u>
Total Designated Funds	<u>62,723</u>	<u>62,723</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PERCIVAL GUILDHOUSE**

I report on the accounts of the Trust for the year ended 31 July 2024, which are set out in Appendix 1, sheets 13 to 20.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2023 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission,
- to state whether particular matters have come to my attention

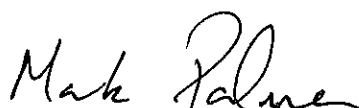
**Basis of Independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Palmer FCA  
Cottons Accountants LLP  
Chestnut Field House  
Chestnut Field  
Rugby  
Warwickshire  
CV21 2PD

Date... 5 November 2024



This page is intentionally blank

## PGH - ENROLMENTS for Year 2023/2024

Day	Course Code	Course Title	Autumn		Spring		Summer	
			Mtgs	Enrol	Mtgs	Enrol	Mtgs	Enrol
Mon	101AU23	FRENCH EXPERIENCE INTERMEDIATE LEVEL 2	12	9				
Mon	101SP24	FRENCH EXPERIENCE INTERMEDIATE LEVEL 2			9	11		
Mon	101SU24	FRENCH EXPERIENCE INTERMEDIATE LEVEL 3					8	8
Mon	103AU23	GERMAN ADVANCED	12	6				
Mon	103SP24	GERMAN ADVANCED			8	6		
Mon	103SU24	GERMAN ADVANCED					11	5
Mon	104AU23	ITALIAN BEGINNERS	12	14				
Mon	104SP24	ITALIAN BEGINNERS			9	12		
Mon	104SU24	ITALIAN BEGINNERS					11	10
Mon	105AU23	ITALIAN IMPROVERS LEVEL 1	12	9				
Mon	105SP24	ITALIAN IMPROVERS LEVEL 1			9	9		
Mon	105SU24	ITALIAN IMPROVERS LEVEL 1					11	8
Mon	107AU23	SPANISH INTERMEDIATE LEVEL 1+	10	5				
Mon	107SP24	SPANISH INTERMEDIATE LEVEL 2			7	5		
Mon	107SU24	SPANISH INTERMEDIATE LEVEL 2					8	5
Mon	108AU23	NEW TESTAMENT GREEK	12	5				
Mon	108SP24	NEW TESTAMENT GREEK			9	5		
Mon	108SU24	NEW TESTAMENT GREEK					11	2
Mon	109AU23	BRITAIN AND WORLD WAR TWO: 1941-1944	12	18				
Mon	109SP24	BRITAIN AND WORLD WAR II 1943 - 1945			9	17		
Mon	109SU24	BRITAIN IN THE 1940'S: FROM WAR TO PEACE					11	16
Mon	110AU23	WONDERFUL WATERCOLOURS	12	10				
Mon	110SP24	WONDERFUL WATERCOLOURS			9	10		
Mon	110SU24	WONDERFUL WATERCOLOURS					11	10
Mon	111AU23	LEARN TO DRAW	12	9				
Mon	111SP24	LEARN TO DRAW			9	10		
Mon	111SU24	LEARN TO DRAW					11	9
Mon	112AU23	ACRYLICS	12	12				
Mon	112SP24	ACRYLIC PAINTING			9	11		
Mon	112SU24	ACRYLIC PAINTING					11	11
Mon	113AU23	UPHOLSTERY	12	12				



## PGH - ENROLMENTS for Year 2023/2024

Day	Course Code	Course Title	Autumn		Spring		Summer	
			Mtgs	Enrol	Mtgs	Enrol	Mtgs	Enrol
Mon	113SP24	UPHOLSTERY			8	10		
Mon	113SU24	UPHOLSTERY					11	10
Mon	114AU23	EMBROIDERY CIRCLE	12	12				
Mon	116AU23	HATHA YOGA FOR EVERYONE	10	7				
Mon	118AU23	OPERA: THREE MORE CONTRASTING WORKS	12	9				
Mon	118SP24	THREE SLICES OF THE OPERATIC CAKE			9	9		
Mon	118SU24	RINGING THE CHANGES: THREE CONTRASTING OPERAS					11	9
Mon	119SP24	CHAIR YOGA			8	9		
Mon	119SU24	CHAIR YOGA					8	8
Tues	201AU23	PARLONS-EN ADVANCED LEVEL 2	12	12				
Tues	201SP24	PARLONS-EN ADVANCED LEVEL 2			9	11		
Tues	201SU24	PARLONS-EN ADVANCED LEVEL 2					9	7
Tues	202AU23	GERMAN INTERMEDIATE LEVEL 2	12	6				
Tues	202SP24	GERMAN INTERMEDIATE LEVEL 2			8	5		
Tues	202SU24	GERMAN INTERMEDIATE LEVEL 2					11	5
Tues	204SP24	SPANISH BEGINNERS			9	9		
Tues	205AU23	SHAKESPEARE GROUP	10	12				
Tues	205SP24	SHAKESPEARE GROUP			9	12		
Tues	205SU24	SHAKESPEARE GROUP					10	11
Tues	206AU23	WRITE THE STORY OF YOUR LIFE	12	10				
Tues	206SP24	WRITE THE STORY OF YOUR LIFE			9	10		
Tues	206SU24	WRITE THE STORY OF YOUR LIFE					11	10
Tues	207AU23	WRITE THE STORY OF YOUR LIFE	12	8				
Tues	207SP24	WRITE THE STORY OF YOUR LIFE			9	8		
Tues	207SU24	WRITE THE STORY OF YOUR LIFE					11	7
Tues	208AU23	THE REIGN OF EDWARD III	12	18				
Tues	208SP24	FROM EDWARD III TO RICHARD II 1370 - 1399			9	16		
Tues	208SU24	FROM RICHARD II TO HENRY IV AND HENRY V: 1397 - 1422					11	11
Tues	209AU23	PAINTING PORTRAITS, MORE THAN A PHOTOGRAPH	12	7				
Tues	209SP24	PAINTING PORTRAITS, MORE THAN A PHOTOGRAPH			9	7		
Tues	209SU24	PAINTING PORTRAITS, MORE THAN A PHOTOGRAPH					11	7
Tues	211AU23	STILL LIFE DRAWING	12	7				



## PGH - ENROLMENTS for Year 2023/2024

Day	Course Code	Course Title	Autumn		Spring		Summer	
			Mtgs	Enrol	Mtgs	Enrol	Mtgs	Enrol
Tues	211SP24	STILL LIFE DRAWING			9	6		
Tues	211SU24	STILL LIFE DRAWING - URBAN SKETCHING					10	6
Tues	214AU23	AN INTRODUCTION TO HERBAL MEDICINE	8	8				
Tues	215AU23	PILATES FOR OSTEOPOROSIS/BACK CARE	12	11				
Tues	215SP24	PILATES FOR OSTEOPOROSIS/BACK CARE			9	10		
Tues	215SU24	PILATES FOR OSTEOPOROSIS/BACK CARE					11	10
Tues	216AU23	TRADITIONAL WOODCARVING	9	7				
Tues	216SP24	TRADITIONAL WOODCARVING			9	7		
Tues	216SU24	TRADITIONAL WOODCARVING					9	7
Wed	301AU23	ON Y VA INTERMEDIATE LEVEL 2	12	9				
Wed	301SP24	ON Y VA INTERMEDIATE LEVEL 2			9	10		
Wed	301SU24	ON Y VA INTERMEDIATE LEVEL 2					9	7
Wed	302AU23	GERMAN INTERMEDIATE LEVEL 3	12	11				
Wed	302SP24	GERMAN INTERMEDIATE LEVEL 3			8	12		
Wed	302SU24	GERMAN INTERMEDIATE LEVEL 3					11	14
Wed	303AU23	ITALIAN IMPROVERS LEVEL 2	12	7				
Wed	303SP24	ITALIAN IMPROVERS LEVEL 2			9	6		
Wed	304AU23	FROM PAGE TO SCREEN	12	8				
Wed	304SP24	FROM PAGE TO SCREEN			9	7		
Wed	304SU24	FROM PAGE TO SCREEN					11	7
Wed	305AU23	PAINTING FOR PLEASURE	12	14				
Wed	305SP24	PAINTING FOR PLEASURE			9	14		
Wed	305SU24	PAINTING FOR PLEASURE					11	14
Wed	307AU23	WATERCOLOUR WORKSHOP	12	8				
Wed	307SP24	WATERCOLOUR WORKSHOP			9	9		
Wed	307SU24	WATERCOLOUR WORKSHOP					11	10
Wed	308AU23	EXPERIMENTAL MIXED MEDIA	12	12				
Wed	308SP24	EXPERIMENTAL MIXED MEDIA			9	11		
Wed	308SU24	EXPERIMENTAL MIXED MEDIA					11	9
Wed	309AU23	SEWING AND DRESSMAKING	12	12				
Wed	309SP24	SEWING AND DRESSMAKING			9	12		
Wed	309SU24	SEWING AND DRESSMAKING					11	10



## PGH - ENROLMENTS for Year 2023/2024

Day	Course Code	Course Title	Autumn		Spring		Summer	
			Mtgs	Enrol	Mtgs	Enrol	Mtgs	Enrol
Wed	606SP24	HIDDEN WORLD OF CANAL HERITAGE			1	4		
Thurs	401AU23	ALLONS-Y! INTERMEDIATE LEVEL 4	12	8				
Thurs	401SP24	ALLONS-Y! INTERMEDIATE LEVEL 4			9	9		
Thurs	401SU24	ALLONS-Y! INTERMEDIATE LEVEL 4					9	8
Thurs	404AU23	SPANISH IMPROVERS LEVEL 3+	12	6				
Thurs	404SP24	SPANISH IMPROVERS LEVEL 3+			6	5		
Thurs	404SU24	SPANISH IMPROVERS LEVEL 3+					10	6
Thurs	405AU23	SPANISH INTERMEDIATE LEVEL 3+	12	8				
Thurs	405SP24	SPANISH INTERMEDIATE LEVEL 3+			9	9		
Thurs	405SU24	SPANISH INTERMEDIATE LEVEL 3+					11	9
Thurs	406AU23	INTERMEDIATE LATIN	12	4				
Thurs	407AU23	CREATIVE WRITING	12	11				
Thurs	407SP24	CREATIVE WRITING			9	11		
Thurs	407SU24	CREATIVE WRITING					11	9
Thurs	408AU23	JOURNEY INTO POETRY	12	10				
Thurs	408SP24	JOURNEY INTO POETRY			9	11		
Thurs	408SU24	JOURNEY INTO POETRY					11	10
Thurs	409AU23	EXPLORING CREWEL EMBROIDERY	6	8				
Thurs	410AU23	PILATES IMPROVERS	12	10				
Thurs	410SP24	PILATES IMPROVERS			9	10		
Thurs	410SU24	PILATES IMPROVERS					10	10
Thurs	411AU23	PILATES ALL LEVELS	12	10				
Thurs	411SP24	PILATES ALL LEVELS			9	9		
Thurs	411SU24	PILATES ALL LEVELS					10	10
Thurs	412SP24	DIGITAL PHOTOGRAPHY FOR BEGINNERS			8	4		
Thurs	413AU23	DELVE DEEPER PHOTOGRAPHY	12	9				
Thurs	413SP24	DELVE DEEPER PHOTOGRAPHY			8	9		
Thurs	413SU24	DELVE DEEPER PHOTOGRAPHY					11	11
Thurs	414AU23	UNRAVELLING FASHION & TEXTILES FROM 18TH, 19TH AND 20TH CENTURIES	2	12				
Fri	501AU23	SPANISH ADVANCED LEVEL 4	10	6				
Fri	502AU23	IMPROVERS' LATIN	12	5				
Fri	502SP24	IMPROVERS' LATIN			9	9		



## PGH - ENROLMENTS for Year 2023/2024

Day	Course Code	Course Title	Autumn		Spring		Summer	
			Mtgs	Enrol	Mtgs	Enrol	Mtgs	Enrol
Fri	502SU24	IMPROVERS' LATIN					11	6
Fri	504AU23	THE RUGBY CONNECTION: RUPERT BROOKE AND THE POETS OF WW1	10	7				
Fri	505AU23	ART WORKSHOP	12	10				
Fri	505SP24	ART WORKSHOP			9	11		
Fri	505SU24	ART WORKSHOP					11	10
Fri	507AU23	HATHA YOGA FOR EVERYONE	10	9				
Fri	507SP24	HATHA YOGA FOR EVERYONE			8	8		
Fri	507SU24	HATHA YOGA FOR EVERYONE					8	8
Fri	508AU23	HATHA YOGA FOR EVERYONE	10	8				
Fri	508SP24	HATHA YOGA FOR EVERYONE			8	9		
Fri	508SU24	HATHA YOGA FOR EVERYONE					8	8
Fri	509AU23	GUIDED MEDITATION FOR EVERYONE	10	9				
Fri	509SP24	GUIDED MEDITATION FOR EVERYONE			8	12		
Fri	509SU24	GUIDED MEDITATION FOR EVERYONE					8	11
Fri	510AU23	GUIDED MEDITATION FOR EVERYONE	10	9				
Fri	510SP24	GUIDED MEDITATION FOR EVERYONE			8	10		
Fri	510SU24	GUIDED MEDITATION FOR EVERYONE					8	9
Fri	511AU23	ITALIAN IMPROVERS LEVEL 2	12	11				
Fri	511SP24	ITALIAN IMPROVERS LEVEL 2			9	11		
Fri	511SU24	ITALIAN IMPROVERS LEVEL 2					11	10
Fri	512AU23	ITALIAN INTERMEDIATE LEVEL 4	12	7				
Fri	512SP24	ITALIAN INTERMEDIATE LEVEL 4			9	7		
Fri	512SU24	ITALIAN INTERMEDIATE LEVEL 4					11	7
Fri	513SP24	WATERCOLOURS FOR ALL			9	7		
Fri	513SU24	WATERCOLOURS FOR ALL					11	7
Sat	601SP24	NEEDLEFELTING LANDSCAPES AND ANIMALS			1	10		
Sat	601SU24	DIGITAL PHOTOGRAPHY FOR BEGINNERS					1	3
Sat	602SP24	A COURTLY VISION: THE TRES RICHES HEURES DU DUC DE BERRY			1	8		
Sat	602SU24	NEEDLEFELTING					1	5
Sat	603AU23	BREATHWORK AND EFT TAPPING	1	9				
Sat	604AU23	TITIAN	1	16				
Sat	604SU24	THE QUEENES PICKTURE: PORTRAITS OF QUEEN ELIZABETH I					1	8

PGH - ENROLMENTS for Year 2023/2024

Day	Course Code	Course Title	Autumn		Spring		Summer	
			Mtgs	Enrol	Mtgs	Enrol	Mtgs	Enrol
Sat	605SU24	BOOK MAKING					1	4
Sat	607AU23	WATER & REFLECTIONS WITH WATERCOLOURS	1	8				
Sat	607SP24	INTRODUCTION TO MODERN CALLIGRAPHY FOR TOTAL BEGINNERS			1	10		
Sat	607SU24	UKULELE FOR BEGINNERS					1	5
Sat	608SP24	LETTER CARVING IN WOOD			1	6		
Sat	608SU24	LIFE DRAWING					1	6
Sat	609AU23	CROCHET FOR BEGINNERS	1	12				
Sat	610AU23	MIXED MEDIA PAINTING	1	3				
Sat	610SP24	CROCHET			1	9		
Sat	610SU24	HENRY VIII AND THE FIELD OF CLOTH OF GOLD					1	7
Sat	611AU23	TRACING YOUR FAMILY HISTORY, NEXT STEPS	1	7				
Sat	612AU23	THE BRITISH HOME FRONT 1939-1945	1	6				
Sat	612SU24	FROM EAST TO WEST: HEALING TRADITIONS					1	10
Sat	613AU23	HERBAL MEDICINE FOR LIFE STAGES	1	6				
Sat	613SP24	WOMEN WRITERS, ARTISTS AND MUSICIANS IN THE SHADOWS			1	5		
Sat	614AU23	EMBROIDERY ON POSTCARDS	1	4				
Sat	616AU23	AIR DRY CLAY CHRISTMAS ORNAMENTS	1	7				
Sat	617AU23	CHRISTMAS WATERCOLOURS	1	6				
Sat	619AU23	INDIAN HEAD MASSAGE	1	10				
Tues	702SU24	EXPERIMENTAL WATERCOLOURS					2	7
Number of Courses-(179)			595		519		467	

This page is intentionally blank



# **The Percival Guildhouse**

**An Independent Centre for Adult Education and the Arts**

**St Matthew's Street, Rugby, Warwickshire CV21 3BY**

**Tel: 01788-542467**

[www.percival-guildhouse.co.uk](http://www.percival-guildhouse.co.uk)

[contact@percival-guildhouse.co.uk](mailto:contact@percival-guildhouse.co.uk)

## **ANNUAL REPORT 2023/2024**

