



# The Percival Guildhouse

St Matthew's Street, Rugby CV21 3BY

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Web: [www.percival-guildhouse.co.uk](http://www.percival-guildhouse.co.uk)

Email: [contact@percival-guildhouse.co.uk](mailto:contact@percival-guildhouse.co.uk)

## ENROLMENT FORM

Registered Charity No. 528782

### PERSONAL DETAILS:

These details may be used to inform you of future courses.

Title: Mr  Mrs  Miss  Ms  Other..... Date of Birth: ...../...../.....

Surname: ..... First Name: .....

Address: ..... Tel: .....

..... Mobile: .....

Town: ..... Email: .....

Post Code: ..... Membership No. (If you have one) :

### COURSE AND FEE DETAILS:

OFFICE USE ONLY

Term:			Course Code:	Course Title:	Course Fee:	Receipt No.
Aut	Spr	Sum				

**METHOD OF PAYMENT:** Cheques payable to: THE PERCIVAL GUILDHOUSE We take Debit Card payment in the office during working hours. **DO NOT SEND YOUR CARD DETAILS WITH THIS FORM - WE DO NOT TAKE CASH PAYMENTS**

### FEE REMISSION:

Proof of entitlement **MUST** be provided at the time of enrolment and may be checked with the DSS or DfEE.

- (1) Job Seekers Allowance .....
- (2) Working Tax Credit .....
- (3) Housing Benefit/Council Tax Benefit.....
- (4) Income Support .....
- (5) Employment & Support Allowance (Income Based) .....
- (6) Universal Credit .....
- Unwaged dependant on one of the above .....

### Personal Emergency Evacuation Plan (P.E.E.P.)

I am physically incapable of using the stairs unaided in an emergency and request a P.E.E.P. YES  NO

### DATA PROTECTION:

Your personal data given on this form is held on our database and is processed in accordance with the General Data Protection Regulation (GDPR) May 2018. By signing this form, you agree to our Privacy Policy available in the office or at [www.percival-guildhouse.co.uk](http://www.percival-guildhouse.co.uk)

### DECLARATION:

I consent to the PGH using my data for:  
**Administrative purposes-** to contact you regarding PGH courses.  
**Statistical purposes-** to manage the curriculum and inform decision making.  
**Brochure distribution-** to send an Autumn brochure to current students.

### (New Students only) WHERE YOU HEARD ABOUT US:

- Attended Years ago:  Word of Mouth:
- Social Media:  Library:
- Internet:  Other:

Signature:..... Date:.....